



# Aumsville Rural Fire Protection District



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## BOARD OF DIRECTORS WORK SESSION MINUTES

490 Church Street, Aumsville  
July 11, 2024

Call to order: Meeting called to order by President Phillis at 17:35 (5:35pm)

Attendance:

Board members: President Joshua Phillis, Wayne Kuhl, Rachel Fellis, Odas Coleman, and Ed Higgins  
Staff: Office Administrator Jamie Chamberlin

Fire Chief Review Work Session:

- Board members reviewed the job description for the Fire Chief position.
- Chief Garrison was hired as interim in August and sworn in on October 12, 2023, as Chief.
- Suggestions were made to set up a questionnaire for staff and volunteers to give their feedback on how the Chief is doing.
- Salary was discussed and tabled for further discussion at the next meeting.
- Director Higgins will create a document based on the job description for evaluation and the questionnaire with assistance from office staff.
- Next meeting will be on August 8, 2024, at 18:00 (6:00pm).
- Evaluation tentatively set for September 12, 2024, at 18:00 (6:00pm).

Adjourn: **President Phillis** *adjourned the meeting at 18:20 hours (6:20 p.m.).*

Rachel Fellis, Secretary \_\_\_\_\_ Date: \_\_\_\_\_

Joshua Phillis, President \_\_\_\_\_ Date: \_\_\_\_\_