

Aumsville Fire District



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BOARD OF DIRECTORS REGULAR MEETING MINUTES 490 Church Street, Aumsville

January 8, 2026

Call to order: Meeting called to order by President Rachel Fellis at 18:36 or 6:36 pm

Attendance:

Board members: Present: Rachel Fellis, Wayne Kuhl (telephone), Nic Schrock, Vanessa Swenson
Absent: Odas Coleman

Staff: Chief Robert Garrison, Assistant Chief Brett Swenson, Office Administrator Jamie Chamberlin

Volunteer: None

Public: None

Flag Salute led by Director Swenson

Approval of January 8, 2026, Agenda: Action: *Director Kuhl made the motion to approve January 8, 2026 agenda. Second by Director Schrockl. All approved*

Approval of December 11, 2025, minutes: Director Schrock made the motion to approve the December 11, 2025, minutes with no changes. Second by Director Swenson. All approved.

Secretary/Treasurer Report: December reports for all funds were available for review. Chief Garrison spoke regarding the building and vehicle insurance quote received. The quote is higher than budgeted. A resolution will be drawn up for the February meeting to increase the budget for this year. Director Kuhl suggested we increase the budget again next year to make sure we don't have to do a resolution again.

Volunteer Association. No volunteers were present for the meeting. Chief Garrison said that he attended the association meeting. They have approximately \$11,000 in their bank account from fundraising and donations. Clayton Goracke's grandmother donated \$1500 this year and the gentleman that we worked on in our parking lot donated \$200. The annual awards dinner will be March 14th at the Anthony Hall. Everyone is invited.

Public Comments: None

New Business: Ch02 policy review: It was agreed that on page 6 under subheading 6 Communications item 5 should have the wording "executive board meetings" to clarify that only in executive meetings can be confidential. It was also agreed to remove Policy 2.5(6) regarding Board Tablet/Computer use policy in entirety as the board has not been issued tablets and do not feel the need to have them issued. Policy 2.5 reimbursement of Board Member Expenses to remain. The footer of the policy shall be changed to reflect Aumsville Rural Fire "Protection" District to reflect the legal name of the district. Jamie will change the policy and have it ready for approval during the next meeting.

Old Business: 4th Street fence: Chief Garrison informed the board that Mr. Wallace has filed a claim in small claims court for full payment of the fence plus fees. The district responded asking for a hearing and will keep the board informed as to when the hearing will be.

1. Chief's Report: Chief Garrison asked permission to pursue RFP requests for design of remodeling the fire station. Director Fellis made the motion to approve the RFP; Director Swenson seconded the motion. All approved. Jamie will start the process.

The district installed new saucer style led lights in the bays. They are considerably brighter, quieter and more efficient than the old lights. Jamie has placed the old lights on marketplace for free (asking for donations only). Chief Garrison invited the board to look at the lights after the meeting.

Chief Garrison spoke of a "code" call received this morning. He and Brayton Scott were in Stayton when a call came in at the Safeway parking lot. They responded to see if they could assist. Brayton helped get the man out of his car and helped perform CPR. Medics got the man to the hospital and about 2 hours later, there was a call from Santiam ambulance. They were enroute on hwy 22 transporting a patient who "coded" it was the same man. Volunteers responded, got the Lucas going and assisted in transporting the patient to Salem hospital.

Chief Garrison stated that the district and volunteers is getting quite a reputation with medics from Santiam. There have been several instances where the medics have thanked the professionalism and abilities of Aumsville versus other districts. Director Kuhl thanked the leadership of Chief Garrison who then put it onto Brett for actively training the volunteers.

Assistant Chief Swenson has officially retired from Gresham.

Good of the Order:

SDAO conference is February 5-8. Director Fellis strongly urged the other directors to attend this very information conference. Chief Garrison agreed, saying that there is money in the budget for these conferences. Jamie will attend as she did not attend last year.

Work party for Chief Garrison's evaluation is scheduled for January 19 at 5pm. There will be an executive session at the February meeting.

Next Regular Board Meeting is scheduled for February 12, 2026.

Adjourn: Action: Motion to adjourn by Director Schrock and seconded by Director Swenson. Motion carried unanimously adjourning the meeting at 19:06 (7:06pm)

Rachel Fellis, President Rachel Fellis Date: 2/12/26

Vanessa Swenson, Secretary Vanessa Swenson Date: 2/13/26