

BOARD OF DIRECTORS
Rachel Fellis-President
Wayne (Dusty) Kuhl
Odas Coleman
Vanessa Swenson
Nic Schrock



FIRE CHIEF
Rob Garrison

ASSISTANT CHIEF
Brett Swenson

OFFICE ADMINISTRATOR
Jamie Chamberlin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

490 Church Street, Aumsville OR 97325

February 12, 2026

Call to order: Meeting called to order by President Rachel Fellis at 18:33 or 6:33 pm

Attendance:

Board members: Present: Rachel Fellis, Wayne Kuhl (telephone), Nic Schrock, Odas Coleman
Absent: Vanessa Swenson

Staff: Chief Robert Garrison, Assistant Chief Brett Swenson, Office Administrator Jamie Chamberlin

Volunteer: None

Public: None

Flag Salute led by Director Coleman

Approval of February 12, 2026, Agenda: Action: Director Kuhl asked that the January 19, 2026, work session minutes be added to the agenda. With that change, Director Coleman made the motion to approve the agenda, Director Schrock seconded. In Favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Nay: - None

Executive Session: ORS192.660(2)(i) Annual review for Chief Garrison commenced at 18:36

Regular Session: Commenced at 18:40

Motion to increase Chief Garrison's salary was made by Director Coleman and seconded by Director Schrock. In favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Opposed – None.

Chief Garrison went on record to say that he appreciated the board and wanted an open book policy to continue and that the board members could come to him at any time to discuss questions or issues and not just in board meetings.

Approval of January 2026, minutes: Director Coleman made the motion to approve the January 8, 2026 regular meeting minutes and January 19, 2026 work session minutes. Director Schrock seconded the motion. In favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Opposed - None

Secretary/Treasurer Report: No major changes in the financial reports. The Tenders are both getting re-stripped and lettered. They will match the engines.

Volunteer Association. No volunteers were present for the meeting.

Public Comments: None

New Business: Four resolutions were presented to the Board

1. 2025-03C corrected budget. Kori Sarret with Accuity (auditor) spoke with Jamie. There were some typographical errors in the 2025-26 budget. Kori recommended cleaning up the wording only (no changes in monetary amounts). Director Fellis read the corrected budget document in entirety. No discussion ensued. Director Kuhl made the motion to approve the corrected budget, Director Coleman seconded. In Favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Opposed: None
2. Resolution 2025-11 Move Funds to insurance line. Chief Garrison explained that the insurance premiums were increased over the budgeted amount by approximately \$3600. The resolution increased the line item by \$5000 to allow for any additions that might come in this fiscal year. Director Coleman read the resolution and made the motion to approve the resolution. Director Kuhl seconded. In favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Opposed – None
3. Resolution 2025-12 Supplemental Budget for Combined Reserve Fund. Chief Garrison explained that due to the purchase of the brush truck after the budget was created that line items needed to be added for the truck payment. Chief Garrison read the resolution, Director Coleman made the motion to approve the resolution, Director Schrock seconded the motion. In Favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Opposed – None
4. Resolution 2025-13 Transfer funds needed for passport and badges. Chief Garrison explained the need for funds to cover a duplicate order of badges. Director Schrock read the resolution. Director Kuhl made the motion to approve the resolution. Second, by Director Coleman. In Favor: Directors Fellis, Kuhl, Schrock and Coleman all approved. Opposed – None

Budget Calendar.

The budget calendar for fiscal year 2026-27 was presented to the board. All budget committee members have been notified by Jamie. 4 of the 5 were willing to participate. One member would like to be excused if we can find a replacement. Chief Garrison will work on finding a replacement. Director Coleman made the motion to approve the budget calendar. Second, by Director Schrock. In Favor: Directors Fellis, Kuhl, Coleman and Schrock all approved. Opposed – None.

Director Kuhl made the motion to appoint Chief Garrison as the Budget Committee Officer. Seconded by Director Coleman. In Favor: Directors Fellis, Kuhl, Coleman and Schrock all approved. Opposed – None.

Director Coleman made the motion to approve the budget committee members. Director Schrock seconded the motion. In Favor: Directors Fellis, Kuhl, Coleman and Schrock all approved. Opposed – None.

Old Business: 4th Street fence: The Mediator meeting was held February 4, 2026. Chief Garrison and Director Fellis attended the zoom meeting. The mediator asked Mr. Wallace if he would accept half the quoted amount. Mr. Wallace refused. The mediator closed the meeting and sent the claim to court. Court date is March 3, 2026, at the courthouse. Chief Garrison and Director Fellis will attend.
SDAO conference. Jamie and Director Swenson attended the conference. Jamie reported that it was good and she learned a lot. There was a public meetings law update. All directors must attend a public meeting law training. There is now an online class/training provided by Vector Solutions. Assistant Chief Swenson will set up all the

board members and send them an invite to take the training. Director Swenson will speak at the next meeting on what she learned and how valuable the conference was.

Policy 2 review. The revised policy 2 was presented to the board. Director Schrock made the motion to approve the revised policy 2. Second by Director Coleman. In Favor: Directors Fellis, Kuhl, Coleman and Schrock. Opposed: None.

1. Chief's Report: Chief Garrison said there is not a lot going on. He replaced the hinges and magnets on the cabinet doors in the kitchen. It cleaned up the look a lot.
Volunteer Incentives: Chief Garrison spoke about the funds that were put into the budget for volunteer incentives. He has talked to the part-time employees as well as the volunteers and got their opinion on memberships at Tornado Fitness. Currently the residents and part time employees are going to Salem and Keizer for their memberships. He spoke with Katheryn at Tornado Fitness and she cannot do a blanket membership due to her insurance. The current monthly rate is \$44 per month per person. If she were to offer a deal, the District would have to find out if they are ethically able to accept it. Jamie will check into it.
Seattle stair climb. Chief Garrison said that 10 members of Aumsville Fire are attending the Seattle stair climb Including assistant Chief Swenson. Chief Garrison asked if he could have the board approval to donate to the group. They need approximately \$1400 remaining. He sent the link to the board members. Jamie will also check into if the district can use funds to donate.

Good of the Order: Director Coleman thanked President Fellis for her work as President.

Next Regular Board Meeting is scheduled for March 12, 2026.

Adjourn: **Action:** Motion to adjourn by Director Coleman and seconded by Director Kuhl. In Favor: Directors Fellis, Kuhl, Schrock, and Coleman. Opposed: None.
Meeting was adjourned at 19:27 (7:27 pm)

Rachel Fellis, President _____ Date: _____

Vanessa Swenson, Secretary _____ Date: _____